

APA Citation Guide – How to cite a source using parenthesis ()

Paraphetical / in-text citations are used to acknowledge which parts of a paper reference particular sources.

Citations are needed to indicate paraphrasing, direct quotations, showing that an idea is not your own, or that information was obtained from another source other than yourself. If you do not cite, you are plagiarizing, which is a serious offence.

Direct Quotations:

- Generally, you want to provide the **name of the author, year** and the **specific page numbers** of the source.
E.g., This point has already been argued (Smith, 2001, p. 23).
 - If you provide the author's name in your text provide the year (after their name) and only the page numbers in your citation at the end of the sentence.
E.g., Smith (2001) argues this point (12).
 - Place the parenthetical citation where there is a pause in the sentence – normally before the end of a sentence or a comma.
- If a quotation is **more than 40 words**, begin the quotation on a new line that is **indented 2.5cm (1 inch)**. **DO NOT USE QUOTATION MARKS**. The period is placed **after** the parenthetical citations.

Example:

At the conclusion of My Side of the Mountain, Sam realized how much he had missed his family:

Then I jumped in the air and laughed for joy. I recognized my four year-old brother's pleasure song. The family! Dad had brought the family! Every one of them. I ran, twisting, and turning through the trees like a Cooper's hawk, and occasionally riding a free fifty feet downhill on an aspen sapling. Dad gave me a resounding slap, and Mother hugged me until she cried. I led them proudly up the mountain (George, 2003, p. 175).

- **Capitalize all major words** in **titles** of books and articles within the body of the text.
E.g. In his book, The Kite Runner (2003), Hosseini argues that...
- If there is **no date of publication**, use the abbreviation **(n.d.)**.

Paraphrasing:

- When paraphrasing from a source, or referring to an idea contained in another work, you are **not required to provide a page number**. *E.g.*, (Smith, 2003)

Electronic Sources:

- If you are using a direct quote and page numbers are not available, use **paragraph numbers** in your citation.
E.g., (Smith, 2003, para. 4) or (Smith, 2003, ¶ 4)

In-text Citation Guidelines for Various Sources:

- **Sources with 2 authors:** Cite both names every time the reference occurs. (Smith & Jones, 2006).
- **Sources with 3-5 authors:** Name all authors the first time the reference occurs. In subsequent citations use only the first author, followed by 'et al.' and a year. 1st Cite: (Smith, Jones, Frank, Suess, 1996), 2nd Cite: (Smith et al., 1996).
- **Sources with 6+ authors:** Cite the first author followed by "et al." (Smith et al. 43)
- **Citing sources without an author** (e.g., websites): refer to the **name of the source/or Title** in place of the author. Shorten or abbreviate the name but ensure the reader can easily identify it in your Reference list.
E.g., **Citation:** (Acquiring a Zebra, n.d.)

Works Cited:

Acquiring a Zebra. (n.d.). *Herds of Information About Zebras*. Retrieved April 29, 2009, from <http://alumnus.caltech.edu/~kantner/zebras/.zebras.html>

APA Citation Guide – Creating a Reference List

- See the Publication manual of the American Psychological Association, 5th ed. 2001 for complete information.
- At the end of your paper, you will list all your sources on a separate page entitled **Reference List**.
- The Works Cited list is arranged **ALPHABETICALLY** by the author's last name. If there is no author, use the title of the source.
- Double space your list. If a citation runs more than one line, the second line and subsequent lines are indented by 1.25 cm (0.5 inches).

Each type of source has to be cited in a specific way. Use the templates below to cite your sources correctly.

Book – Single Author:

Last name, F. M. (Year Published). *Book Title*. City Published: Publisher.

Example:

Nylund, Eric. (2001). *Halo The Fall of Reach*. New York: Random House Publishing Group.

Book – 2-6 Authors:

Last name, F. M., and Last name, F. M. (Year Published). *Book Title*. City Published: Publisher.

Book – Multiple Authors (7 or more):

Last name, F. M., et al. (Year Published). *Book Title*. City Published: Publisher.

Book – Corporate Author:

Corporation. (Year Published). *Book Title*. City Published: Publisher.

- A 'corporate author' may be a commission, an association, a committee or any other group whose individual members are not identified.
- If the corporate author's name begins with an articles such as *The*, *A* or *An*, omit the article in the citation.

Book – No author:

Book Title. (Year Published). City Published: Publisher.

- In the Works Cited list, alphabetize anonymous works by title (disregard articles such as *The* and *A*).

Book Chapters and Works in Anthologies:

Book Editor

Last name, F. M. (Year Published). Section Title. In F. M. Last name (Eds.), *Book Title/Anthology Title* (pp. Ed. Edition. City Published: Publisher, Year Published).

Encyclopedia / Dictionary:

of Edition. # of volumes.

Last name, F. M. (Year Published). *Encyclopedia Name*. ed. vols. City Published: Publisher.

Indirect Source:

- Cite the indirect source, i.e., the one you have in hand.
- The **in-text citation** should look like this: (**as cited in** Name, Year Published). Example: Smith's study showed (as cited in Jones, Frank, & Street, 1994) that...

Journal (Print):

Last name, F. M. (Year Published). Article. *Journal Name*, Volume(Issue), Page(s).

Journal (Online):

Last name, F. M. (Year Published). Article. *Journal Name*, Volume(Issue), Page(s). Retrieved from Database.

Magazine:

Last name, F. M. (Year, Month Day). Article Title. *Magazine*, Volume, Page(s).

Newspaper (Print):

Last name, F. M. (Year, Month Day). Article Name. *Newspaper*, pp. ^{Page(s)}

Newspaper (Online):

Last name, F. M. (Year, Month Day). Article Name. *Newspaper*, pp. Retrieved from Database.

Website:

Last name, F. M. (Year, Month Day). *Website Name*. Retrieved Month Day, Year, from URL

- If no author is listed, start with the title of the document.
 - If the URL of the exact document is too long and complicated, give instead the URL of the site's search page.
 - If no date is available put (n.d.).
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